

Village / Town Pedestrian Bicycle Board (PBB)

Scope of Services:

This board will make recommendations to the Village and Town Boards regarding pedestrian and bicycle safety issues on public roadways and infrastructure within the boundaries of the town. The PBB will study road projects that are planned by the village, town, county or state on an individual basis for safety. The village and/or town will notify and forward upcoming projects from the village, town, county or state to the PBB for review and recommendations.

The PBB will furthermore provide from time to time suggestions and recommendations to the Village and Town Boards regarding pedestrian or bicycle based initiatives that would improve the quality of life in the Village/ Town.

- **The Town/Village Board(s) will:**
 - At the annual organizational meeting of the Town/Village Board(s), the board will:
 - Appoint a Trustee/Councilman to be a liaison to the PBB
 - Appoint a minimum of six (6) and a maximum of ten (10) PBB Members from the community at large, with a minimum of 4 residents from the Town of Aurora, including one member from West Falls
 - Nominations for the PBB will be submitted by Village Trustees /Town Councilman or by existing PBB Members
 - All nominations are to be submitted in writing to the Chair of the PBB, who will assemble and submit all the names for the annual organizational meeting for the coming year. Nominations exceeding a total of 10 members will be put on a wait list.
 - Appointments to the PBB will be made annually, with renewable terms of one year
 - Each nominee must be approved by the Village Board and the Town Board.
 - The Village Trustee and the Town Councilman PBB liaisons will advise the chair of the PBB of planned road, park and infrastructure projects for review and recommendations. These projects will include State, County, Town and Village funded projects.

The PBB will:

- Appoint a chairperson and secretary annually
- Set a calendar for monthly meetings, time and place
- Create a vision and master plan for the roads within the village and town, for a comprehensive long-range approach
- Develop a model policy for roads using the state checklist
- Develop educational goals, form alliances and develop a plan for implementation in areas such as health, safety, tourism, traffic reduction and economic development
- Develop a map of proposed bike routes to connect all area parks
- Seek funding opportunities utilizing the village/town grant writer with prior approval of the Village and Town Boards
- Make recommendations to the Village and/or Town Boards as individual projects are being planned, with the full understanding that the Village and/or Town will make all final decisions and set all time tables for project reviews
- Not act with any authority; the PBB is solely an Advisory Board
- Maintain a liaison with the Main St. Reconstruction Project Task Force
- Make presentations and/or written reports as necessary to the Village / Town Boards